

**MINUTES OF THE MEETING OF THE  
FULFORD PARISH COUNCIL  
HELD ON THURSDAY 2<sup>nd</sup> DECEMBER 2008 AT 7.30 P.M.  
AT FULFORD VILLAGE HALL**

**PRESENT:** Councillors Mrs. K Brayford (Chairman), Brayford, Mrs Bennett, Colclough, Mycock, Oxby, Shaw and Taylor.

**IN ATTENDANCE:** S Beck (Clerk) and 4 members of the public.

**APOLOGIES:** Councillor Baggaley, Bevan, Mrs Holmes, Holmes, Moore, Mrs Wheat and Borough Councillor Harp

**OTHER NON-ATTENDEES:** Councillor Lovatt

**PUBLIC PARTICIPATION**

Concern was raised by 1 member of the public that Stallington Road was increasingly being used by heavy vehicles and he understood that some years ago there had been agreement that this road would have a weight restriction applied, however it does not appear to have been implemented.

Representatives from Mangrove Care, Adamthwaite Drive expressed their wish to work with the community to help provide youth provision in the area.

**RESOLVED:**

The Clerk to liaise with Forsbrook Parish Council and approach the County Council regarding the application of weight restriction to Stallington Road. Cllr. Mycock volunteered to attend Forsbrook Parish Council if required. All correspondence to be copied to County Cllr. Parry.

**84/08 MINUTES**

**RESOLVED:-**

That the Minutes of the Meeting of the Council held on 13<sup>th</sup> November 2008, having been circulated, be confirmed as a correct record and signed by the Chairman.

**85/08 COUNTY AND BOROUGH COUNCILLORS' REPORTS**

In the absence of the Borough Councillors and the County Councillor there was no report under this item.

**86/08 FINANCE**

**(a) Accounts for Payment**

**RESOLVED:-**

That authority be given for cheques to be issued in settlement of the invoices shown in the accounts for payment attached as an Appendix to the signed minutes.

**(b) 2009/10 Budget and Precept**

The draft budget and precept recommendation was presented to the Council having been agreed by the F&GP sub-committee on 22<sup>nd</sup> October 2008 (copy of draft budget and minutes of the F&GP meeting had previously been circulated).

In determining the budget the Council assumed a grant of £6774 would again be made by Stafford Borough Council.

**RESOLVED:-**

- 1) That the budget for 2009/10 as shown in the Appendix attached to these minutes be approved by the Council;
- 2) That a precept of £45,000 be levied for the year commencing 1<sup>st</sup> April 2009.

**(c) Royal Mail Respond Plus Licence**

**RESOLVED:-**

It was agreed that there was no further requirement for this licence to be renewed.

**(d) Appointment of Internal Auditor**

**RESOLVED:-**

It was agreed that Mr Alan Toplis be appointed as the Parish Council's Internal Auditor.

**(e) Civic Amenity visits 2009/10**

**RESOLVED**

That Civic Amenity visits be requested from Stafford Borough Council on the same basis as 2008/09 i.e. 3 visits over the year to each stated location.

**87/08 PLANNING**

**(a) Applications**

**RESOLVED: -**

- 1) That no objections be raised to the following applications:-

08/11191/FUL proposed extension and alteration – 29 Hilderstone Road, Meir Heath, Stoke-on-Trent ST3 7PB.

**(b) Decisions**

- 1) It was reported that the following applications had been approved:-

07/08560/OUT – erection of fishing lodge & ancillary store – former car park of Bird in Hand, Cresswell Road, Hilderstone

08/10562/FUL – 2-storey detached dwelling in the grounds of 32 Adamthwaite Drive, Blythe Bridge, Stoke-on-Trent ST11 9HL

08/10812/FUL – extension to form lounge/dining room, utility room & 1<sup>st</sup> floor bedroom – Meadow View cottage, Stallington road, Blythe Bridge, Stoke-on-Trent ST11 9QJ

08/10865/FUL – conservatory & new porch – 29 Golborn Avenue, Meir Heath, Stoke-on-Trent ST3 7JQ

08/10886/FUL – 2-storey extension & extend garage to convert to habitable room – 49 Grindley Lane, Meir Heath, Stoke-on-Trent ST3 7LN

08/10948/FUL – demolition of existing outrigger & redevelopment with new single storey extension – 139 Stallington Road, Blythe Bridge, Stoke-on-Trent ST11 9PB

08/10949/FUL - demolition of existing outrigger & redevelopment with new single storey extension – 141 Stallington Road, Blythe Bridge, Stoke-on-Trent ST11 9PB

08/10978/FUL – demolition of existing garage & outbuildings & construction of single storey extension – 190 Stallington Road, Blythe Bridge, Stoke-on-Trent ST11 9RH

2) It was reported that the following application had been refused:-

08/10909/FUL – construction of 1 single storey dwelling at the rear of 6 Sycamore Close, Meir Heath, Stoke-on-Trent ST3 7LD

**(c) Other planning issues**

It was reported that a barn conversion at Fulford Manor Farm, Fulford has seen some unauthorised rebuilding and as the owner of the property has failed to submit the required planning application a report will be taken by the Borough's Development Control Manager to the Development Control Committee.

**88/08 OTHER MATTERS REQUIRING A DECISION BY THE COUNCIL**

**(a) Items - the notice of which was given at the last meeting**

As instructed at the last meeting, the Clerk included the following matters on the agenda for this meeting and the topics were then discussed by members:-

- Adamthwaite Drive.
- 54 Birkholme Drive
- Process to deal with planning applications

**RESOLVED:-**

- (1) As the Councillor who wished to raise the Adamthwaite Drive issue was unable to attend the meeting the item was deferred to the January meeting
- (2) As the issue with 54 Birkholme Drive had been dragging on for many years without a satisfactory outcome to the problem the Clerk was asked to again write to the Borough Council expressing grave concern that there had been little or no progress in resolving the situation.
- (3) A revised process to deal with planning applications was agreed. The new process, which will be implemented following the AGM, will enable all Councillors the opportunity to offer an opinion on all planning applications received with decisions delegated to a Planning Sub-Committee of the Council that will meet monthly prior to the main Council meeting.

**(b) Highways**

**RESOLVED**

The report from the Highways working group was noted.

**(c) Council Meeting Dates for 2009**

**RESOLVED**

Dates and venues for 2009 council meetings were agreed and are included as an appendix to these minutes.

#### **(d) Casual Vacancies**

It was reported that there were two (2) casual vacancies on the Council following Cllr. Goodfellow ceasing to be a member of the council and Cllr. Mrs Malvern's resignation due to increased work commitments. The Elections Office at the Borough Council have been informed of the vacancies.

#### **RESOLVED**

That a letter of thanks be sent to Cllr. Mrs Malvern and that the process to fill the 2 vacancies will begin on 5<sup>th</sup> December with the Notice of Vacancy being displayed in the Parish notice boards.

#### **89/08 MATTERS FOR REPORT**

**Bus Shelter, Sandon Road** – it was reported that some panels had been removed from this bus shelter, however it had been possible to retrieve them and they have now been replaced.

**Response to Minerals Core Strategy** – a copy of the Council's response was circulated and a copy will be on the website

**Tree planting** – it was reported that the tree in memory of Cllr. Bedson had been planted.

**Parish Newsletter** – now at final proof reading stage and will be out early December.

**Signs** – now in place

**Poster competition** – 3 schools had participated and were ready for the awarding of the prizes.

**Tree pruning** – it was reported that tree pruning on Barlaston and Rough Close commons was now underway.

Receipt of the following correspondence/reports was noted:-

Letter from Bill Cash MP – request for a 6-monthly report on key issues

Thank you letter from Age Concern

NALC Media Release – investment to improve the lives of local communities.

#### **90/08 ITEM(S) FOR THE NEXT MEETING**

Adamthwaite Drive – letter from Stafford BC

#### **DATE OF NEXT MEETING**

The next meeting of the Council is to be convened at Meir Heath and Rough Close Village Hall on Thursday 8<sup>th</sup> January 2009 at 7.15 p.m.

CHAIRMAN