

**MINUTES OF THE MEETING OF THE  
FULFORD PARISH COUNCIL  
HELD ON THURSDAY 10<sup>th</sup> MAY 2018 AT 8.00 P.M.  
IN FULFORD VILLAGE HALL**

**PRESENT:** Councillors Mycock (Chairman), Mrs Baskin, Brunt, Garside, Holmes, Inscker Mrs Jennings, Lovatt, McNaught, Monks, Miss Noblett, Oxby, Taylor & Mrs White

**IN ATTENDANCE:** S. Beck (Clerk)

**APOLOGIES:** Cllrs. Flackett, Morris & BCs Dodson & Roycroft

**PUBLIC PARTICIPATION**

Although no members of the public were present the following issues were raised by members on behalf of the public:

- Residents in Mayfield Drive had complained that they were not aware of the dates for the refuse lorry visits;
- Concern had been expressed about parking on the footpath outside the garage on Windmill Hill.
- Reports that the bus shelter in Stallington had disappeared.

**37/18 ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE 2018/19 YEAR**

**RESOLVED:**

Councillor Brunt, being the only nominee, was duly elected Chairman for the ensuing year and the Statutory Declaration of Acceptance of Office was signed.

**38/18 DECLARATION OF INTERESTS**

Cllr Mrs Jennings in respect of agenda item 48/18(c)

**39/18 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL FOR THE 2018/19 YEAR**

**RESOLVED:**

Cllr. Holmes being the only nominee was duly elected Vice-Chairman for the ensuing year and the Statutory Declaration of Acceptance of Office was signed.

**40/18 MATTERS RAISED BY THE PUBLIC**

*Mayfield Drive* – Dates were available on the parish website, however notices will also go into the noticeboard detailing visit dates

*Parking* – Cllr Brunt will visit the garage and request that they encourage customers to park in the designated parking areas.

*Bus shelter* – to be investigated. (subsequently found to be intact)

**41/18 MINUTES**

**RESOLVED:**

That the Minutes of the Meeting of the Council held on 12<sup>th</sup> April 2018, having been circulated, be confirmed as a correct record and signed by the Chairman.

## **42/18 COUNTY & BOROUGH COUNCILLORS' REPORTS**

No report.

### **43/18 FINANCE**

#### **(a) Accounts for Payment**

**RESOLVED:**

That authority be given for cheques to be issued in settlement of the invoices shown in the accounts for payment attached as an Appendix to the signed minutes.

#### **(b) To approve the annual governance statement for 2017/18**

**RESOLVED:**

It was agreed that the governance statement for 2017/18 be approved and duly signed by the Chairman.

#### **(c) To approve the annual accounting statement for 2017/18**

**RESOLVED:**

It was agreed that the accounting statement for 2017/18 be approved and duly signed by the Chairman.

#### **(d) Internal Audit report**

A copy of the report had been circulated with the agenda.

**RESOLVED:**

The details of the report were noted.

### **44/18 PLANNING**

#### **(a) Applications**

The following decisions made by the Planning Sub-Committee were reported to the meeting:

That no objections be raised to the following applications:

18/28336/HOU – 388 Sandon Road, Meir Heath – proposed 1<sup>st</sup> floor extension to side, single storey extension to rear, porch extension to front and alterations

18/28406/HOU – 377 Sandon Road, Meir Heath – proposed double garage at the front of the property. Concerns were expressed as to the close proximity of the development to the highway.

No decision

18/28443/FUL - the Parish Council was unable to consider the above planning application because the bat survey that accompanied the application was no longer current.

#### **(b) Decisions**

**Approved:**

16/28141/FUL – Long Lane Head Farm, Long Lane, Stone, Staffs – conversion of derelict barn to single residential dwelling

18/28020/FUL – Glenwood, Hartwell Lane, Rough Close, Stoke-on-Trent – variation of condition 2 on application 17/25700/FUL.

18/27986/HOU – Rose Cottage, Stallington Grange, Grindley Lane Stoke-on-Trent – 2-storey gable extension and rear extensions with alterations to existing flat roof.

**Withdrawn:**

18/28104/FUL – Mia Hairdressers, 160 Uttoxeter Road, Blythe Bridge, S-o-T – proposed vehicular access

**45/18 THE APPOINTMENT OF COMMITTEES/WORKING PARTIES AND REPRESENTATIVES ON OUTSIDE BODIES**

The following appointments were made:

**Finance and General Purposes Committee**

Councillors Colclough, Inscker, Mrs Jennings, Lovatt, Miss Noblett & Taylor. Chairman and Vice-Chairman ex-officio.

**Planning Committee**

Councillors Colclough, Mrs Jennings, Lovatt, Morris Mycock & Miss Noblett. Chairman and Vice-Chairman ex-officio

**Grindley Park Management Group**

Councillor Oxby plus all Councillors from the Meir Heath and Rough Close Wards. Chairman and Vice-Chairman ex-officio

**Parish Newsletter Working Party**

Councillors Flackett, Garside, Inscker, Mrs Jennings & Oxby. Chairman and Vice-Chairman ex-officio

**Parish Council Website Management Group**

Councillors Holmes, Inscker, McNaught & Oxby. Chairman and Vice-Chairman ex-officio

**Highway Maintenance Liaison Group**

Councillors Mrs Baskin, Mrs Jennings, Lovatt, Monks, Morris, Mycock, Miss Noblett, Oxby & Taylor. Chairman and Vice-Chairman ex-officio

**Complaints Committee** – Councillors Mrs Baskin, Garside, Mrs Jennings, Miss Noblett, Oxby & Taylor Chairman and Vice-Chairman ex-officio

**Representatives on Outside Bodies**

**Meir Heath & Rough Close V.H.M.C.** – Councillor Mrs Jennings

**Fulford V.H.M.C.** – Councillor Holmes

**SPCA Stafford Area Committee** – Councillors Brunt & Holmes (although at present this is no longer meeting)

**SPCA Executive Committee** – Councillor Holmes

**Governor Fulford Primary School** – None

**Governor Meir Heath Primary School** – Councillor Monks (although not representing local government)

**Governors Springcroft Primary School** – None

#### **46/18 OTHER MATTERS REQUIRING A DECISION BY THE COUNCIL**

**(a) Items - the notice of which was given to the Clerk**

As instructed, the Clerk included the following matters on the agenda for this meeting and the topics were then discussed by members: -

- Bins on Pemberton Drive
- Trees on Stallington Road

**RESOLVED:**

1. The Borough Council will be asked if they are able to provide a bin for this area
2. The County Council to be asked to inspect the trees with a view to cutting back any that are perceived to be in danger of falling into the roadway.

**(b) Safeguarding Policy**

A revised draft of this policy had been circulated prior to the meeting.

**RESOLVED:**

It was agreed that the policy as circulated will be adopted, however it will be subject to revision following further advice from various bodies.

**(c) Update on Clerk recruitment**

The Chair updated the Council on the arrangements for the recruitment of a new clerk. The closing date for application is the 18<sup>th</sup> May with interviews to follow shortly after this date.

#### **47/18 MATTERS FOR REPORT**

Cllr Mrs Jennings reported that there would be a litter pick on the common on Sunday 20<sup>th</sup> May.

Some of the Council owned benches need painting.

The Clerk reported on correspondence he had received from members of the public concerning parking outside the dentist in Meir Heath and by the shops on Hilderstone Road

#### **48/18 ITEM(S) FOR THE NEXT MEETING**

Planter for Leadendale Lane  
Phone box in Rough Close

#### **DATE OF NEXT MEETING**

The next meeting of the Parish Council is to be convened **at Meir Heath & Rough Close Village Hall on Thursday 14<sup>th</sup> June 2018 at 7.15 p.m.**

CHAIRMAN