

**MINUTES OF THE ANNUAL PARISH MEETING OF THE  
FULFORD PARISH COUNCIL  
HELD ON THURSDAY 19<sup>th</sup> MAY 2011 AT 7.30 P.M.  
AT FULFORD CLOSE VILLAGE HALL**

**PRESENT:** Councillors Mrs Bennett, Mrs.Brayford, Chesworth, MsEllerman,  
Mrs McPherson, Mycock, Oxby, Shaw, Taylor, and Mrs Wheat.

**IN ATTENDANCE:** S Beck (Clerk).

**APOLOGIES:** Councillors Colclough & Holmes, Borough Councillor Roycroft

**OTHER NON ATTENDEES:** Councillors Bevan & Lovatt

**37/11 ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE 2011/12 YEAR**

**RESOLVED:**

Councillor Colclough, being the only nomination, was duly elected Chairman for the ensuing year.

**38/11 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL FOR THE 2011/12 YEAR**

**RESOLVED:**

Cllr. Shaw, being the only nomination, was duly elected Vice-Chairman for the ensuing year. The Statutory Declaration of Acceptance of Office was signed and in the absence of Cllr. Colclough took the Chair.

Cllr. Shaw proposed a vote of thanks to Cllr. Mrs Bennett for her term as Chairman.

**39/11 DECLARATION OF ACCEPTANCE OF OFFICE**

All Councillors present signed the statutory Declaration of Acceptance of Office.

**40/11 PARISH ELECTIONS 2011**

The Council were reminded that there remained two vacancies for the Office of Parish Councillor for the Meir Heath Ward and one vacancy for the Rough Close Ward. The Council should take steps to fill the vacancies within 35 days from the 5<sup>th</sup> May 2011. The Clerk also reminded Members that they should complete the Register of Financial Interest form duly circulated within 28 days of 5<sup>th</sup> May 2011 and should also complete the Election Expenses returns, even if they were a nil return.

It was reported that former Councillor Mrs. Wendy Jennings was interested in being co-opted onto the Council for the Rough Close Ward, as her failure to complete a nomination paper by the requisite date had been an administrative oversight.

**RESOLVED** - That Councillor Mrs. Jennings be co-opted onto the Council with immediate effect for the period expiring in May 2015.

Mrs. Jennings, who was present at the meeting, signed the Declaration of Acceptance of Office and participated in the debate for the remainder of the meeting.

#### **41/11 DECLARATION OF INTERESTS**

None

#### **42/11 MATTERS RAISED BY THE PUBLIC**

None

#### **43/11 MINUTES**

##### **RESOLVED:**

That the Minutes of the Meeting of the Council held on 14<sup>th</sup> April 2011, having been circulated, be confirmed as a correct record and signed by the Chairman.

#### **44/11 COUNTY, BOROUGH COUNCILLORS' & POLICE REPORTS**

There being no County, Borough Councillors or police present there was no reports.

#### **45/11 FINANCE**

##### **(a) Accounts for Payment**

##### **RESOLVED:**

That authority be given for cheques to be issued in settlement of the invoices shown in the accounts for payment attached as an Appendix to the signed minutes.

##### **(b) Council Insurance Renewal**

Details of the Council's insurance renewal had been circulated prior to the meeting, including a suggested alternative quote.

##### **RESOLVED:**

That the quote provided by Came & Company for 16 months insurance for the price of 12 and agreement to entering a 3-year agreement be accepted. It was further agreed that, as the insurance was due for renewal on 1<sup>st</sup> June 2011, a cheque for the cost of the 2011/12 premium of £1058.69 be issued.

#### **46/11 APPOINTMENT OF COMMITTEES/WORKING PARTIES AND REPRESENTATIVES ON OUTSIDE BODIES**

##### **RESOLVED:**

That the following be appointed for the 2011/12 year:

##### **Finance and General Purposes Committee**

Councillors Mrs Bennett, Mrs Brayford, Holmes, Mrs Jennings, Taylor & Mrs Wheat. Chairman and Vice-Chairman ex-officio.

##### **Planning Committee**

Councillors Mrs Brayford, Ms Ellerman, Holmes, Mrs Jennings, Mrs McPherson, Mycock, Chairman and Vice-Chairman ex-officio

##### **Grindley Park Management Group**

Councillors Mrs Brayford, Holmes & Oxby plus all Councillors from the Meir Heath and Rough Close Wards. Chairman and Vice-Chairman ex-officio

**Parish Newsletter Working Party**

Councillors Mrs Bennett, Mrs Brayford, Mycock, Oxby and Taylor. Chairman and Vice-Chairman ex-officio

**Parish Plans Working Party**

Councillors Mrs Brayford, Holmes, Mrs Jennings, Mrs McPherson Chairman and Vice-Chairman ex-officio

**Parish Council Website Management Group**

Councillors Chesworth, Holmes, Oxby and Taylor. Chairman and Vice-Chairman ex-officio

**Highway Maintenance Liaison Group**

Councillors Mrs Bennett, Mrs Brayford, Holmes, Mrs Jennings, Oxby & Taylor. Chairman and Vice-Chairman ex-officio

**Complaints Committee** – Councillors Mrs Jennings, Mycock, Mrs McPherson, Oxby. Chairman and Vice-Chairman ex-officio

**Representatives on Outside Bodies**

**Meir Heath & Rough Close V.H.M.C.** – Councillor Mrs Jennings

**Fulford V.H.M.C.** – Councillor Holmes

**SPCA Stafford Area Committee** – Councillors Mrs. Brayford, Chesworth, Holmes and Mrs McPherson

**Sustainable Staffordshire** – Councillors Chesworth & Ms Ellerman

**SPCA Executive Committee** – Councillor Holmes (Cllr. Chesworth to be nominated)

**Governor Fulford Primary School** – Councillor Colclough

**Governor Meir Heath Primary School** – Councillor Mrs Jennings

**Governors Springcroft Primary School** – Councillors Mrs Brayford, Mrs McPherson & Mycock

**Governors Aynsley Special School** – Councillors Bevan & Mrs Brayford

It was further decided that Playbuilder working group would be absorbed into the Grindley Park Management Group and that the Parish Council would no longer provide a representative on the Meir Heath Windmill Preservation Group, the Stone Crime Prevention Panel or the Adamthwaite Drive anti-social behaviour group. This was agreed unanimously apart from the Meir Heath Windmill Preservation Group where there were 2 abstentions.

**47/11 PLANNING**

**(a) Applications**

**RESOLVED: -**

1) That no objections be raised to the following applications:

11/15250/FUL – Copperfields, Moss Lane, Moss Gate, Hilderstone, Stone – Removal of existing timber conservatory & replacement with new oak boarded sun room with green roof, balcony to 1<sup>st</sup> floor study & conversion of roof void to habitable room including dormer & terrace on front elevation.

11/ 15325/FUL – Fairways, Fulford Road, Fulford – single storey extensions to form front entrance porch, front bedroom extension, rear bedroom extension. Proposal replacement roof over existing property in order to form additional accommodation & detached garage.

11/15184/FUL – 10 Grindley Lane, Meir Heath, Stoke-on-Trent – alteration of roof & loft area

11/ 15279/Ext (adjoining parish) – Fox Earths Nursing Home, Fulford Road, Spot Acre – extension of & change of use of existing residential care home building including demolition of existing gardener’s cottage to secure hospital for women. The Committee feels that the C2A planning consent should apply solely to the buildings use as an independent hospital for women with mental health problems.

11/15335/FUL – The Elms, Brammall Drive, Blythe Bridge – extension on existing property over garage incorporating study and summer room.

11/15378/FUL – Monsoon Restaurant, Uttoxeter Road, Blythe Bridge – demolition of existing building and erection of 11 new properties

**(b) Decisions**

1) It was reported that the following applications had been approved:-

10/14675/FUL – raised deck area above existing single storey flat roof to form balcony seating area – Orchard Cottage, Meadowside, Saverley Green, Stoke-on-Trent

11/15046/FUL – single storey rear & side extension providing enlarged kitchen & orangery – 82 Uttoxeter Road Blythe Bridge, Stoke-on-Trent

2) It was reported that the following application had been refused:

10/14795/FUL – 2-storey bedroom block extension for 6 bedrooms plus conservatory – 51 Adamthwaite Drive, Blythe Bridge, Stoke-on-Trent.

**(c) Other Planning issues**

It was reported that following visits from the Borough Council’s Enforcement Officer car boot sales were no longer taking place at Saverley Green.

**48/11 OTHER MATTERS REQUIRING A DECISION BY THE COUNCIL**

**(a) Items - the notice of which was given at the last meeting**

As instructed at the last meeting, the Clerk included the following matters on the agenda for this meeting and the topics were then discussed by members:-

- Bus shelter cleaning
- Signs at car wash on Grindley Lane
- Water running onto the carriageway on Windmill Hill
- Cars for sale on Tesco roundabout
- Withdrawal of free passes on the railways
- Dog fouling

**RESOLVED:-**

- (1) It was agreed that the bus shelter in Fulford (beside village hall) would be cleaned 4 times a year at a cost of £5 per clean. It was further agreed that Councillor's in other wards would obtain costings to clean the new bus shelters in their wards.
- (2) Two letters had been received from the Borough Council since the last meeting in respect of the car wash premises. The letters acknowledged the fact that planning permission is required and that this has been requested from the business, but not yet received. The letters also acknowledge that one of the conditions, relating to discharge of water, in the original planning application to run this business granted in 2007 has not been complied with and the Borough Council are pursuing this issue. The Parish Council will continue to monitor progress.
- (3) The County Highways have visited the site and are to make further investigations to try and get to the bottom of the problem, although it is unlikely to be a leak from the main water supply as these pipes are on the opposite side of the road.
- (4) The Clerk was asked to contact Trading Standards and Cllr. Parry.
- (5) It was decided the Council need more information on this issue and asked the Clerk to contact the County Council and if possible arrange for some to come and explain the situation to the members.
- (6) It was agreed that the Borough Council's leaflet on Dog Fouling will be distributed with the next Parish newsletter. Cost for extra bins and bag dispensers to be obtained and the details of how to obtain an order to keep dogs on leashes on Grindley Park to be investigated.

**(b) Nominations for Governor at Meir Heath Primary School**

**RESOLVED**

Cllr. Mrs Jennings to be nominated.

**(c) Fields in Trust**

Details had been circulated prior to the meeting.

**RESOLVED**

It was agreed that further details be obtained as to how Grindley Park might be put forward for this scheme.

**49/11 MATTERS FOR REPORT**

**Grindley Park/Playbuilder meeting** – The Chairman reported on a recent meeting of this group and it was confirmed that the order had now been placed for the equipment and it was hoped the contractors would be on site mid to late July. The siting of the multi use games area was still to be resolved.

**Parish Newsletter** – contributions requested by 30<sup>th</sup> May

Receipt of the following correspondence/reports was noted:-

Staffordshire Police – details of areas to be targeted by Safer Roads Partnership

Stafford Borough Council – details of Stafford Festival Shakespeare

SPCA – new councillor training

Samaritans – letter of thanks

**50/11 ITEM(S) FOR THE NEXT MEETING**

Cockieshall Lane  
Allotment provision  
Barlaston Common Well  
Long service awards

**DATE OF NEXT MEETING**

The next meeting is to be convened at Fulford Village Hall on **Thursday 16<sup>th</sup> June 2010 at 8.00 p.m.** This meeting will follow the Annual Parish meeting due to begin at 7.00pm

CHAIRMAN