

**MINUTES OF THE MEETING OF THE
FULFORD PARISH COUNCIL
HELD ON THURSDAY 13th SEPTEMBER 2018 AT 7.15 P.M.
IN MEIR HEATH & ROUGH CLOSE VILLAGE HALL.**

PRESENT: Councillors Brunt (Chairman), Miss Noblett, Mrs Baskin, Mrs White, Monks, Garside, Oxby, Mycock, Flackett, Oxby

IN ATTENDANCE: Mrs D Plant (Clerk) Borough Cllr Roycroft.

APOLOGIES: Cllrs. Holmes, Lovatt, Colclough.

PUBLIC PARTICIPATION

There were no members of the public present however the Councillors presented the following issues given to them by members of the public.

Cllr Miss Noblett – Common Lane – The Pavements are breaking up and the speed of the traffic is becoming dangerous.

Cllr Mrs Baskin – Memorial Garden in Grindley Park.

Cllr Mrs White – Reports that an air rifle / BB gun had been used to fire at properties on Grindley Lane (Opposite Springcroft School).

74/18 DECLARATION OF INTERESTS

None

75/18 MATTERS RAISED BY THE PUBLIC

Cllr Miss Noblett – Common Lane – The Pavements are breaking up and the speed of the traffic is becoming dangerous.

Cllr White explained she had previously tried to get the speed reduced on Lightwood Road but had been unsuccessful.

Cllr Monks asked if the Clerk could contact County Councillor Parry to ascertain the criteria for getting all the roads surrounding the St Matthews School in the “20 is plenty” scheme.

The Clerk would also report the state of the pavements to Staffordshire County Council.

Cllr Mycock also expressed concern about the speed of the traffic on Stallington Road. The Clerk would put this on October’s agenda.

Cllr Mrs Baskin – Memorial Garden in Grindley Park.

To be discussed under Grindley Park later in the minutes.

Cllr Mrs White – Reports that an air rifle / BB gun had been used to fire at properties on Grindley Lane (Opposite Springcroft School).

Cllr Mrs White urged people to check their properties for any damage and if they suspected that they had been victim to this to contact the Police.

Chairman Councillor Brunt addressed the meeting and read out letters of resignation from Councillors Taylor and Councillors Mrs Jennings.

He went on to say that they will be missed from the Parish Council and that they had given so much to the Parish over the many years and their dedication will be remembered. All Councillors agreed with him and extended their thanks. Councillor Miss Noblett said they had both given 110%.

Councillor Mrs White asked that in light of the resignations would it be a good idea to suspend sub committees. The Councillors asked for this to be an item on the October agenda.

Councillor Baskin asked if she could be added to the planning subcommittee. The Clerk would action this. It was also agreed that the Planning agenda would be sent to all Councillors.

76/18 MINUTES

NB Councillor Oxby added to the minutes.
Amendment to 73/18 (6) to be amended from: -
A complaint had been received from the Village Hall Committee to,
A complaint had been received from a *member* of the Village Hall Committee.

That the minutes of the Meeting of the Council held on Thursday 2nd August 2018, having been circulated, be confirmed as a correct record and signed by the Chairman.

RESOLVED

77/18 COUNTY & BOROUGH COUNCILLORS' REPORTS

Borough Councillor Roycroft explained that saving and spending was on target at Stafford Borough Council. The news that B&M was coming to Stone was very welcome and the new Marks and Spencer Store was doing well.

There had been an incident of fly tipping on Hilderstone Level.

78/18 FINANCE

(a) Accounts for Payment

RESOLVED - Authority was given for cheques to be issued in settlement of the invoices shown in the accounts for payment attached as an Appendix to the signed minutes.

Councillor White asked if a review of the cheque signatories could be added onto the next agenda. The Clerk would action this and print necessary mandates out to add/remove signatories from the account.

79/18 PLANNING

(a) Applications

The following decisions made by the Planning Sub-Committee were reported to the meeting.

18/29101/HOU – Hawks View, Common Lane, Meir Heath.

No Objections.

18/29162/HOU – Sandyrocks, Fulford Road, Fulford.

Comment – This is possible massing and the Parish Council have concerns for the neighbour's privacy.

18/285454/HOU – The Spinney, 105 Hilderstone Road, Meir Heath.

No Objections.

18/29093/HOU – Eastfield, 54 Hilderstone Road, Meir Heath.

No Objections.

Councillor Mycock asked the meeting if they thought that privately constructed roads into fields needed planning permission, Borough Councillor Roycroft thought that they did but would double check with Stafford Borough Council.

80/18 OTHER MATTERS REQUIRING A DECISION BY THE COUNCIL

(a) Items - the notice of which was given to the Clerk

As instructed, the Clerk included the following matters on the agenda for this meeting and the topics were then discussed by members: -

- Parish Office Safety requirements – update

The Clerk explained that she had spoken to the Fire Service and they do not carry out risk assessments anymore however they stated that a generic fire risk assessment could be downloaded from the internet. Cllr Miss Noblett would arrange with the Clerk to carry this out over the next few weeks.

- Civic Amenity Visit – response from Stafford Borough Council.

It was agreed that the Parish Council would pay the full bill for the amenity visit. The issue had been satisfactorily addressed by Stafford Borough Council.

- Update from Staffing committee.

Withdrawn from the agenda.

- Cllr Taylors motion regarding the Clerk.

Withdrawn from the agenda in light of Councillor Taylors resignation.

Chairman Councillor Brunt stated that he would like to apologise to the Clerk for the last meeting and the situation which had arisen through no fault of her own. The Clerk replied that she hoped that we could all move forward for the good of Fulford Parish. The

Councillors were unanimously in agreement. Cllr White asked the Clerk to forward to everyone the NALC guide on being a good employer.

➤ Fulford War Memorial

Cllr Oxby explained that Lichfield Diocese had now received permission for the War Memorial to be attended to. County Cllr Parry had agreed to provide £2K towards the cost of remedial works. The project was likely to be in excess of £5.5K. The Fulford Village group had agreed to provide £500 funding.

Cllr Oxby hoped to bring an itemised quote to the next meeting.

Cllr White proposed that the Parish Council match fund the memorial work to the amount of £2.5k. This was seconded by Cllr Flackett.

(b) New planters.

Details had been circulated with the agenda.

It was proposed by Cllr Noblett that the planter is purchased to a maximum spend of £200. This was seconded by Cllr Garside.

80/18 MATTERS FOR REPORT

Highways – the notes from the meeting were presented as follows: -

1. Matters arising from 04.06.18:

Pavement outside Meir Heath school – CC do not consider the work required as of sufficient importance. Cllr Monks said it was only a problem in times of heavy rain.

2. Gateway signs

The Clerk explained that the Gateway signs had been delivered. She had chased County Cllr Parry with regard to the part funding and was awaiting his reply. The Clerk asked the Councillors if they were aware of any agreement from Staffordshire County Council for the installation of the gateway signs as she could not see any record on the computer. The Councillors asked the Clerk to contact Staffordshire County Council to confirm that the agreement.

3. Bollards outside newsagents

Councillor Baskin stated that one of the bollards was loose, Cllr Taylor asked the Clerk why she had not ordered a new one, she stated that she wanted to query with the Councillors as to how many needed replacing and if stronger bollards were required.

It was agreed to order 1 new bollard and ask the Parish handyman to make the other ones good. Once this was done the bench that Chairman Cllr Brunt had kindly offered the Parish could be installed facing the Windmill.

Councillor Taylor asked if Millstone Grass cutting could attend to the area of gravel/weeds next to the car wash. Cllr Noblett and Cllr Taylor had weeded and sprayed the area but it will need to be included in the maintenance schedule.

4. A.O.B. (Notes etc)

The area for parking at St Matthews – The Councillors asked the Clerk to speak to Millstone and have it cut at October half term.

Longton Road from Rough Close to the Parish boundary – The Councillors asked the Clerk to ask Millstone to cut back, and speak to SCC to ask them to maintain the area beyond the Parish boundary as it was down to 6” in places.

Public Rights of Way – Councillor Taylor thanked Chairman Cllr Brunt for checking the stiles as he was no longer able to check them. The Clerk offered the services of a local volunteer group to check the Parish footpaths and action any work with the necessary landowners. Cllr Taylor would supply any details of known problems to the Clerk.

Phone Box – Rough Close. Cllr Baskin explained that it was in a terrible state, Cllr Noblett agreed to go down and put some disinfectant into it. Chairman Cllr Brunt agreed to speak to the Swynnerton Arms as to the electrical supply for the defib. The Clerk could then get quotes for painting it.

Cllr Oxby asked the Clerk to look out the agreement between FPC and BT.

Next meeting Monday 29th October 2018 at 7.00pm in the Parish Office.

Transport– the notes from the meeting were presented as follows: -

The Councillors expressed how pleased they were with the volume of responses and this indicated a clear need to do the best they could in bringing this plan to fruition.

They asked the Clerk to speak to other Parish Councils to ascertain what their plans were in providing bus services. The Parishes to be contacted were: -

Draycott in the Moors
Moddershall / Stone Rural
Stone Town
Forsbrook
Hildertsone

It was clear from the results that the most popular times would be a bus outgoing at 10:30am and returning approx. 2:30pm

Cllr Monks asked the Clerk to contact County Cllr Parry to ask if there was any support available.

The Councillors asked the Clerk to contact D&G and Stanton’s of Stoke and invite them to speak to the group. This would give a better idea of costings.

The Clerk would email the group members with suggested dates of meetings based on the bus companies replies.

Great War the notes from the meeting were presented as follows: -

The Councillors then went through the notes and discussed the following: -

Memorial Garden – Cllr Holmes is working on the completion of the garden. Unfortunately, he can no longer obtain any free coloured stone for the garden. The Cllrs asked the Clerk to contact local DIY/Stone merchants to if any could be received as a gesture of goodwill.

Beacon / Brazier – The Clerk presented two quotes for the ecology survey from Absolute Ecology - £450 and FPCR £1500.

It was agreed to instruct the services of Absolute Ecology. Once this has taken place the planning permission could be started. The Clerk would seek the pre-application advice of Bill Waller at SBC.

War Memorial in Fulford Churchyard – Cllr Oxby explained that Lichfield Diocese had now received permission for the War Memorial to be attended to. County Cllr Parry had agreed to provide £2K towards the cost of remedial works. The project was likely to be in excess of £5.5K

Cllr White asked the Clerk to investigate who had been working on Sandon Parish Councils monument as they had done a brilliant job.

The Councillors ask the Clerk to also contact other monumental masons to receive quotes.

Update from after the meeting – The Clerk spoke to Brian (Clerk at Sandon) and it was the Parish Councils chairman who had researched and carried out the works to their War Memorial)

Cllr Oxby hoped to bring an itemised quote to the next meeting.

Paul Webster stated he was happy to give his professional advice regarding the siting of the trees.

Wreathes

The Clerk showed the Cllrs the wreaths which Cllr Holmes had delivered to the office.

Silhouettes

He Clerk informed the Councillors that Forsbrook Parish Council were able to gift one of their silhouettes for the Windmill.

AOB

Finer details of the event – Cllr White explained that she had spoken to a number of people regarding the lighting of the Beacon and had several suggestions. She could also help with the planning of the event. It was agreed that an agenda item be added for the next meeting to discuss this.

Cllr Brunt would speak to the Windmill Pub to arrange for refreshments for the evening.

Cllr Baskin asked the Clerk to provide a breakdown of the budget to ensure that the Council was not overspending.

1. Date and time of next meeting

Wednesday 19th September in the Parish Office.

Councillor Baskin expressed concern that the Memorial Garden was not going to be finished on time or within a reasonable budget and that she had received several complaints about the condition of it.

The Councillors agreed to meet at the Memorial Garden at 1pm on Sunday 16 September to discuss a way forward. They asked for permission from the full council to decide at the meeting on the 16.09.18 and this was unanimously agreed.

Councillor White explained that she had now obtained quotes from the company in Birmingham for the pop-up Beacon and the costs would be as follows: - £432 (including VAT) for the Beacon and £91 for the gas bottle.

Councillor Monks proposed that the Council purchase the pop-up Beacon and Gas, Cllr Miss Noblett seconded.

Cllr White asked the Clerk to draft a letter of thanks to Her Majesty the Queen for the horse shoes included in the Poppy Wreaths.

81/18 ITEM(S) FOR THE NEXT MEETING

Suspension of Sub Committees

Cheque Signatories – Review

Stallington Road Speeding

Fire Risk Assessments

Vice Chairmanship

DATE OF NEXT MEETING

- 1. The next meeting of the Parish Council is to be convened on October 11th 2018 at MH & RC Village Hall at 7:15pm.**

CHAIRMAN