



**MINUTES OF THE MEETING OF THE  
FULFORD PARISH COUNCIL  
HELD ON THURSDAY 10th SEPTEMBER 2020 AT 7.15 P.M  
VIA ZOOM**

**PRESENT:** Chairman Brunt, Cllr Oxby, Cllr Wilkinson, Cllr Noblett, Cllr Garside, Cllr Baskin, Cllr Hamilton, Cllr Oldham, Cllr Cooke, Cllr Deeth, Cllr Sandiford, Cllr Elliff, Cllr McNaught

**IN ATTENDANCE:** No members of the public.

**APOLOGIES:** Cllr Flackett, Cllr Sandiford, Cllr Colclough (Reasons for absence given and approved by the full council)

**DECLARATION OF INTERESTS:** None.

**1 MATTERS RAISED BY THE PUBLIC**

Cllr Deeth: Parking at Sutherland Crescent during school hours.  
Cllr Cooke: Speed Awareness Training, Noise from Grindley Lane Industrial sites.  
Cllr Elliff : Western Power re: Saverley Green village green  
Cllr Garside: Inappropriate parking at Meir Heath primary school re: Covid.

**2 TO RECEIVE THE MINUTES OF THE MEETING OF THE COUNCIL 10.09.20**

That the minutes of the meeting held on 10.09.2020 having been circulated be confirmed as a correct record and signed by the Chairman.

**Proposed** Cllr Baskin      **Seconded** Cllr Cooke

**3 COUNTY & BOROUGH COUNCILLORS' REPORTS**

No County or Borough Councillors were present.

**4 FINANCE**

Councillor Oxby confirmed payments had been made where required.

Sign off:

**Proposed:** Cllr Oxby      **Seconded:** Cllr Baskin



## PLANNING

20/32745/HOU – No objections  
20/32769/HOU – No objection.

## 5 OTHER MATTERS REQUIRING A DECISION BY THE COUNCIL

- a) **Road Signage Spotgate** – Cllr Baskin asked whether some of the precept could be spent on new safety road signs at the dangerous crossroads at Hilderstone/Spotgate.

Cllr Wilkinson explained there was actually a sign in the hedgerow but that the foliage has grown over it.

Cllr Cooke commented that the Precept could only be used to support Staffordshire County Council in installing new signage as the Parish Council does not have the power to do so on its own.

**Outcome:** Councillor Oxby will email Cllr Parry for an update following the discussion had during the last Highways Meeting as the crossroads were mentioned.

- b) **Community Plan** - Cllr Elliff mentioned that she had recently been on some Councillor training with other Councillors. She highlighted the Community Plan where the Council and the public meet informally to share what has been going on across the parish etc.

Cllr Cooke stated that the training suggested several documents the council should have including:

- (i) Community Plan
- (ii) Corporate Plan (Covering 5 years)
- (iii) Business Plan (Taken from Corporate plan and lasts a year)
- (iv) Neighbourhood Plan

Cllr Wilkinson reminded the Council that we had signed off researching a Neighbourhood plan late last year.

**Outcome:** A date would be set to form a group to take this forward once the council has updated its policies and procedures. Ideally prior to the end of the year.



- c) **Saverley Green Grass Cutting** - Cllr Elliff questioned who was responsible for grass cutting throughout Saverley Green as it had not been done in certain parts of the hamlet.

Cllr Oxby stated he had been in contact with Stafford Borough Council (SBC) to remind them of their duty as this land was transferred/absorbed into SBC from Stone Rural Parish Council.

**Outcome:** Stafford Borough Council to be contacted to remind them of their obligation.

- d) **Policy and Procedures** – Chairman Brunt explained that an internal and external review during the last couple of months had revealed many areas where the Council was not performing as it should nor was it following best practice.

**Outcome:** Chairman Brunt asked Cllr McNaught to research best practice regarding policies and procedures in best performing Parish Council's and establish a team to bring the council at least up to date on its policies and procedures. Cllr McNaught accepted. There were no objections.

- e) **Parish Maintenance** – Chairman Brunt stated that for any parish work going forward we would need three quotes from suitable individuals, however given that some of the work is a health and safety issue he asked if the Council would authorise the quote from a Mr Barry Vickers.

Cllr Cooke stated he agreed emergency work should be done now due to the health and safety of the matter but reminded Council we could only proceed on receipt of Mr Vickers risk assessment(s) and certificate of insurance.

Cllr Noblett was passionate that these works must be completed.

**Outcome:** Chairman Brunt was to email a list of the health and safety jobs to the council and obtain the risk assessments and insurance certificate from Mr Vickers before any works start. Council agreed for Mr Vickers to proceed on receipt of such documents for the following work:

- Bus stops x 2 Meir Heath
- Bus stop x 1 Blythe Bridge
- Bollards – Meir Heath Post Office
- Telephone Boxes x 2 – Rough Close and Moss Gate



## **6 MATTERS TO REPORT**

- i. Cllr Deeth updated the Council on his requests that he has put forward for street sweeping on Uttoxeter Road, Blythe Bridge. He explained he was not happy with the response from Staffordshire County Council regarding the repair of pavements in this area which restricts the road sweeper from being able to attend. Cllr Deeth continues to pursue this matter.
- ii. Councillor Cooke updated the Council on a Road Traffic Regulation for the 7<sup>th</sup> October for Stallington Road.
- iii. Councillor Baskin stated she had been to recent Council Training hosted by Staffordshire Parish Council Association (SPCA). She stated the Trainer was very proactive in promoting Councillors being remunerated which is happening more and more across the UK. She also stated the Trainer recommends the purchasing of Tablet Computers (I pads for example) for those Councillor's who are unable to join meeting due to not having the technology.

## **7 DATE OF NEXT MEETING**

1. The next meeting of the Parish Council is to be held on Thursday 8th October 2020 at 7:30pm, via Zoom