

**MINUTES OF THE MEETING OF THE
FULFORD PARISH COUNCIL
HELD ON THURSDAY 14 FEBRUARY 2019 AT 7.15 P.M.
AT FULFORD VILLAGE HALL.**

PRESENT: Chairman Cllr Brunt, Cllr Cooke, Cllr Oxby, Cllr Baskin, Cllr Noblett, Cllr Lovatt, Cllr Sandiford, Cllr Bloor, Cllr White, Cllr Monks, Cllr Garside, Mycock

IN ATTENDANCE: Mrs D Plant (Clerk)

APOLOGIES: Cllr Dodson, Cllr Roycroft, Cllr McNaught, Cllr Flackett, Cllr Colclough.

PUBLIC PARTICIPATION:

There were no members of the public present to bring items to the attention of the Councillors.

- 1) Cllr White reported an overgrown hedge on Grindley Lane on the boundary of the care home.
- 2) Cllr Noblett asked for a progress report on the Allotments and to report an issue with Public Footpath 38 Fulford Parish.
- 3) Cllr Cooke reported: The weeds on the paved area at the Chinese takeaway
Lights from the car dealership in Rough Close
Rats behind the garages at West View
Easter egg event
Daily Mail / Litter pick
Condition of the Windmill
- 4) Cllr Bloor reported the parking issues at Springcroft School

9/19 DECLARATION OF INTERESTS

Cllr White declared an interest in the agenda item entitled Request for funding from Fulford CFR, as she is a serving community first responder.

Chairman Brunt declared an interest in the discussion regarding the Windmill and funding options.

10/19 MATTERS RAISED BY THE PUBLIC

- 1) Cllr White would supply the Clerk with the name and details for the care home and the Clerk would write / email them.
- 2) The Clerk would chase S&RH solicitors again and also email the people who expressed an interest in an allotment informing them of the progress with the matter.
- 3) The handyman had been passed the task of clearing the weeds at the takeaway.

The Clerk would write / email to the head office of the car dealership asking for the lights to be dimmed/repositioned and also inform them of the damage to the grass verge.

The residents with concerns over rats were asked to contact SBC Environmental Health directly.

Easter Egg Hunt- Following on from the success of Remembrance Day Cllr Cooke suggested that an Easter Egg event be carried out in conjunction with the Windmill. It was agreed that the event would be in conjunction with the Windmill Preservation Society and the Parish Council could sponsor the event.

The Clerk would email every Parish Councillor and inform them of a date for the working party for the event.

Cllr Cooke expressed a concern regarding the condition of the Windmill and asked if a working party could be organised outside of the Parish Council to come up with ideas for funding.

Cllr Cooke mentioned that a national campaign to Keep Britain Tidy runs 22.03.19-23.04.19 and asked if the Parish could get involved.

11/19 MINUTES

That the minutes of the Meeting of the Council held on 10th January 2019 having been circulated, be confirmed as a correct record and signed by the Chairman.

UNANIMOUSLY RESOLVED

12/19 COUNTY & BOROUGH COUNCILLORS' REPORTS

No Borough Councillors were present.

13/19 FINANCE

Balance of Bank as at :- Bank statement had not arrived at time of meeting due to changing over the statement address.

(a) Accounts for Payment

RESOLVED - Authority was given for cheques to be issued in settlement of the invoices shown in the accounts for payment attached as an Appendix to the signed minutes. Proposed Cllr Oxby Seconded Cllr White.

Cllr Cooke asked if the parish had ever had the facility of a P card for purchasing items via the Clerk.

Cllr White stated that this may be something we could look at once the financial standing orders had been reviewed over the next few meetings.

14/19 PLANNING

(a) Applications

19/29913/FUL – 32 Adamthwaite Drive, Blythe Bridge – Erection of detached two storey dwelling.

Could the Council ask the following questions? -
Is the property to be built in the garden?
Is the new building a property in its own right or an extension?

19/29930/HOU – Little Acre, Fulford Road, Fulford – Ground floor and first floor extensions to existing domestic house and proposed garage.

No Objections.

19/29979/FUL – Long Lane Head Farm, Long Lane Head – Variation of condition 2 & 7 on application 18/28141/FUL for conversion of derelict barn for single dwelling. Condition 2 & 7 detail the relocation of a bat loft to allow increased first floor areas, windows and roof light. This is in line with the ecologist report in the consultation documents.

No Objections.

Chairman Brunt informed the meeting that he had received several complaints from residents regarding planning application: - *19/29869/FUL – 44 Woodside Drive, Meir Heath – demolition of dwelling and construction of replacement dwelling, new garage and new vehicle access.*

He went on to explain that it had been difficult to “call the item in” as both Borough Councillors were unavailable. It had involved several visits and phone calls with SBC and we are currently awaiting advice from the planning department at SBC.

Cllr Lovatt asked the Clerk to contact SBC chief exec and also seek advice from SPCA as to what we can do in the future if this situation were to arise again.

15/19 OTHER MATTERS REQUIRING A DECISION BY THE COUNCIL

(a) Items - the notice of which was given to the Clerk

As instructed, the Clerk included the following matters on the agenda for this meeting and the topics were then discussed by members: -

➤ Civic Amenity visit Costs

The Clerk had received an email detailing the costs for the upcoming financial year to provide the civic amenity visits via SBC. They were :-

(i)	for 1 hour duration at a single location	£98.00
(ii)	for 2 hours duration at a single location	£134.00
(iii)	for 3 hours duration at a single location	£215.00

It was agreed to provide 2 hours at Fulford, Mayfield Drive Blythe Bridge and Rough Close three times a year and 2 hours twice a year in the area around Cavell Court.

It was requested that the Clerk speak to SBC to find an alternative place for Cavell Court which was close by.

➤ Newsletter Costs

Cllr Cooke circulated the following information: -

Currently the Parish Council pays £700 per print run (2600 per run).
The council then pays a further £400 delivery per run.
Total £1100 per run / £3300 per year.

Details:

- Panda Press
- Printed only in black
- 130 gsm gloss paper throughout
- A5
- 21 pages

The following are comparative prices if we changed supplier.

Hello Print (Online)

£391.95 per run

£791.95 (Inc delivery) per run / £2375.85 per year

Saving on current per annum £1080.15 (Due to having 400 extra per run)

Details:

- Printed in colour
- 135 gsm inside pages
- 250 gsm covers
- A5
- 24 pages
- Very quick turnaround

Insta Print (Online)

£442 per run

£842.00 (Inc delivery) per run / £2526 per year

Saving on current per annum £774.00 (However 100 less per run currently)

Details:

- Printed in colour
- 135 gsm inside pages
- 250 gsm covers
- A5
- 20 pages
- quick turnaround

Summary:

It is clear the better deal is with Hello print on all levels. The Parish receives and extra 400 copies to distribute per run (local schools, Doctors etc).

The booklet would be printed in colour, allowing for a justification in a small increase for adverts.

The quality of the paper is better both inside and significantly better outside giving a more professional look.

The pages are also increased allowing for more Parish features rather than snippets of news.

Caveat:

The success is determined by Cllr's submitting their news items on time.

Panda Press currently complete the layout etc hence their slightly increased cost, however this has already been done by Cllr Cooke showing you an idea of simply, copy / paste / submit.

Cllr Oxby stated that although he is currently “responsible” for producing the newsletter he was happy to pass the baton on to another member. The only issue he could envisage would be that Panda press hold the graphics for the adverts.

Cllr White said that this may be a good point for the advertisers to refresh their adverts.

It was agreed that a working party would be set up and a move to the new format for Junes edition would be the aim.

➤ Councillor Absences

The Clerk provided details of the attendance of each Councillor as follows:-

	Blythe Bridge					Fulford				Meir Heath					Rough Close		
	Mycock	Bloor	White	McNaught	Sandiford	Oxby	Flackett	Colclough	Vacant	Monks	Garside	Noblett	Baskin	Vacant	Lovatt	Brunt	Cooke
Jan-18	yes		no	no		yes	no	no		yes	yes	yes	yes		yes	yes	
Feb-18	yes		no	yes		yes	no	yes		yes	no	yes	no		yes	yes	
Mar-18	yes		yes	no		yes	yes	yes		yes	yes	yes	no		yes	yes	
Apr-18	yes		yes	yes		yes	yes	yes		yes	no	yes	yes		no	yes	
May-18	yes		yes	yes		yes	no	no		yes	yes	yes	yes		yes	yes	
Jun-18	yes		yes	yes		no	no	yes		yes	yes	yes	yes		yes	yes	
Jul-18	yes		yes	yes		yes	no	no		yes	yes	yes	yes		yes	yes	
Aug-18	yes		no	yes		yes	no	no		yes	yes	yes	yes		yes	yes	
Sep-18	yes		yes	no		yes	yes	no		yes	yes	yes	yes		no	yes	
Oct-18	yes		no	yes		yes	no	no		yes	yes	yes	yes		no	yes	
Nov-18	yes		yes	no		yes	no	no		yes	yes	no	yes		yes	yes	
Dec-18	yes		yes	no		yes	no	yes		yes	yes	yes	yes		yes	yes	yes
Jan-19	yes		yes	no		yes	yes	no		yes	yes	yes	yes		yes	yes	yes

Cllr White asked the Clerk to check the legislation with the SPCA / SLCA

Cllr White stated that the good councillor guide does say that: -

" If you fail to attend any meetings for six months, you will automatically cease to be a councillor unless the council approved your reason for absence before the end of the six month period."

Excerpt from 405_The-Good-Councillors-guide-2018.pdf.

[405_The-Good-Councillors-guide-2018.pdf — Page 19](#)

It was discussed that in future all Councillors giving apologies for absence should state the reason why they are unable to attend.

Cllr Oxby stated that the agenda should be a summons and not a request to attend. The Clerk would amend this for the future.

➤ Fundraising

Cllr Cooke had requested this agenda item but it had been discussed in the public session regarding Easter.

➤ Handyman tasks

The Clerk advised the Council that she now had a notice board in the office with details of any outstanding tasks for the Handyman. She would cross off as they were completed.

Cllr White asked if the planters outside Springcroft school could be repainted.

➤ Springcroft School Parking

Cllr Bloor informed everyone that he had been liaising with Mr Drew (Headteacher Springcroft School) regarding the parking situation around the school.

Cllr Bloor stated that it was a worry of the school that the ex Creda carpark may be sold and no longer be able to be used for parents dropping off.

Cllr White stated that the double yellow lines at the hairdressers at the bottom of Grindley Lane had an impact on parking as people who do not wish to pay to park at the railway station parked here. She went on to say that she would go to Forsbrook Parish Council meeting as they were also experiencing problems with the same issues.

Cllr Cooke presented the prices he had recently received for banners which could be put up outside schools asking for polite responsible parking. They were costed at £128 for 5 and were 7 foot long.

Cllr White said they could have sponsored by Fulford Parish Council on them if we purchased them.

Cllr Garside proposed that the Parish Councillors visit the schools concerned and ask if they would like the banners and offer that the Parish Council purchase the banners. This was seconded by Cllr White.

➤ Chairman's rotation

Cllr Noblett addressed the Councillors saying that the last 8 months had been a difficult time for the Chairman. She felt that he needed an extra year as Chairman to enable him to continue with the projects that he had started. He had been a driving force with Remembrance Day and the Memorial Garden.

Cllr White agreed and said that she felt that this was an excellent idea to support the Clerk in what had been a difficult start.

Cllr Noblett proposed that Chairman Brunt continue for a further 12 months as Chairman and the situation be revaluated in 2020. Cllr Garside seconded the proposal. A vote was taken with 11 for and 1 against.

Cllr Cooke suggested that a ballot be undertaken in 2020 as a better way of deciding a chairman.

➤ Request for funding from Fulford Community First Responders

A letter was read out from the Fulford Community First Responders asking for a contribution to their invaluable work in and around the Parish.

The letter suggested a donation of £200, Cllr Monks stated that he thought the Parish should give more and proposed to the Councillors £500. Cllr Cooke seconded this as the vehicle was currently kept within the Parish. It was unanimously agreed to donate £500. The Clerk would raise a cheque for signature at the next meeting

- Transport Survey and meeting date.

The Clerk would contact the Parishes involved previously and suggest dates for a meeting with Chris from D&G buses.

- Vexatious or habitual complainants' policy

Cllr White proposed that the policy previously circulated be adopted and it was seconded by Cllr Cooke.

Members of the complaints committee were decided as: -
White, Noblett, Garside, Oxby, Cooke, Baskin and Chairman Brunt.

- Leadendale Lane response from S & RH

Chairman Brunt read out a letter from Mark Edwards head of Asset Management at Stafford and Rural Homes. Which stated:-

Stafford and Rural Homes (SARH) have not committed to paying for the complete resurfacing of the lane between numbers 1 and 20. We have always stated that we would maintain the area's that we are responsible for highlighted in Pink and Blue on the enclosed land registry plan.

Unfortunately, the rest of the lane left in white is deemed to be an unadopted road and not the responsibility of Stafford and Rural homes. We have always stated that we are happy to contribute towards having the rest of the lane re-surfaced, based on the number of properties SARH owned on the unadopted part of the Lane. Other home owners in the lane would also be required to make a contribution to have the Lane resurfaced.

Unfortunately, we have previously received feedback from the local councillors that they were not able to get agreement from all home owners to pay a contribution. SARH have therefore progressed with repairs to the areas SARH are responsible for which affects only the properties between 1 and 10.

Cllr Lovatt said that he had had correspondence with Steve Rigby at S&RH previously regarding the pavements. He asked the Clerk to contact him to ascertain the situation regarding the pavements.

16/19 MATTERS FOR REPORT

Cllr Cooke reported that he had read the Ecology report regarding the Brazier and could not see any reason why the Parish Council could not apply for planning permission. The Councillors asked the Clerk to apply to SBC for the planning permission to erect the Brazier.

Cllr Garside asked how as a Parish we communicate to the Public. Following on from a discussion it was proposed by Cllr Oxby that each ward adopts their own notice board. This was seconded by Cllr White. The Clerk would arrange for the necessary keys to be sent to the Cllrs concerned.

17/19 ITEM(S) FOR THE NEXT MEETING

The pavements and green space at Leadendale Lane
Phone Box at Swynnerton Arms

Trees on Stallington Lane
Fulford Village Hall roof
Community Speed watch

DATE OF NEXT MEETING

- 1. The next meeting of the Parish Council is to be convened on Thursday 14 March 2019 at Rough Close & Meir Heath Village Hall at 7:15pm.**

CHAIRMAN